### Admissions Checklist for Parents

<table>
<thead>
<tr>
<th>SCHOOL CONTACT</th>
<th>SUBMIT APPLICATIONS</th>
<th>VIRTUAL OPEN HOUSE/TOUR</th>
<th>VIRTUAL PARENT INTERVIEW</th>
<th>VIRTUAL CHILD VISIT/ASSESSMENT</th>
<th>CORRESPONDENCE</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address, Phone #, Email</td>
<td>Fee, Date Sent</td>
<td>Date &amp; Time</td>
<td>Date &amp; Time</td>
<td>Date &amp; Time</td>
<td>Thank You Notes, Letters of Interest</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

© Parents League of New York, Inc. 2020