



Preschool Admissions Timeline

Spring - Summer

(of the year before you are enrolling your child)

Attend a Parents League Preschool Admissions Virtual Workshop

Go to www.parentsleague.org/events/upcoming

Begin to develop a list of possible schools.

We recommend these Parents League resources:

Guide to New York City Preschools (included when you join PLNY)

New York City Preschools by Neighborhood (included when you join PLNY)

Parents League Online School Directory: www.parentsleague.org/schools/directory

Visit schools' websites or call schools

Check school websites or call schools to determine if your child meets its birthday cut-off. Find out how and when to request an application.

Schedule a call with a Parents League preschool advisor

After you have attended a Preschool Workshop and developed your list of schools, review your list of schools with a Parents League preschool advisor. Call us at 212-737-7385 or email us at info@parentsleague.org to make an appointment.

Note: Many school admissions offices are closed during the summer. The Parents League office has summer hours; check our website for a schedule of summer hours and Preschool Workshops.

Refine your school list and check websites

Continue to develop and refine your list of schools and check school websites for application information. Mark your calendar as to when to contact schools for an application. Some preschools start taking requests as early as August 1 and others immediately after Labor Day. There is no pressure to apply as soon as they open—more important is getting your application in before their set deadline.

Fall

Request applications

Depending on the school, request or download the application if it was not available in the summer. By September all applications will be online after Labor Day. Stay in touch with your Parents League School Advisor as you go through the process.

Submit applications, schedule tours, interviews and child visits

Complete and return the application as soon as possible to allow yourself time to schedule your interview, tour, and child's visit. Most schools will not schedule your tour until they have received your application. Make appointments to visit all the schools to which you are applying. There is often a tour and interview for parents and a separate visit for your child.

Financial Aid

If you are applying for financial aid, do so when you apply.



Siblings, legacies or preschool-based toddler programs

If your child is a sibling or legacy at a school or is enrolled in a preschool-based toddler program that has early notification and you wish to participate in their optional early legacy notification program, let that school know.

Keep track of your applications

Check the deadlines and complete all necessary steps required for each school—the application form, tour, child's visit. Remember; procedures differ at each school.

December - January - February

Early notification for siblings, legacies and some preschool-based toddler programs

If you have opted for the early notification program and have received an offer, respond to the school by the deadline and withdraw your applications to the other schools to which you have applied.

Withdrawals

Call schools that you are no longer interested in to withdraw your application.

Decision letters are mailed

Check the Parents League website or ISAAGNY website for notification dates and reply dates.

March

Accept offers

Once you have accepted an offer at one school, call other schools that have offered you a place or included you on their wait lists so that your place may be offered to others.

Wait list

If your child is placed on the waitlist of a school you wish them to attend, call the school immediately to let it know you remain seriously interested.

Contract and deposit

When you are ready to accept an offer, read the contract very carefully. If you have questions about the contract reach out to the school.
A non-refundable deposit will be required at the time of contract signing.

Not sure if your child is ready to apply to preschool?

Contact us at 212-737-7385 or info@parentsleague.org and a Parents League School Advisor will help you answer this question.

Parents League School Advisors are here for you whether you are new to the city or have lived here your whole life. They have the expertise to help you find the right preschool for your child.

Learn more about our School Advisory Services and all the benefits of membership:

www.parentsleague.org